

Minutes of the Committee Meeting held on Friday 14th July 2023
Virtual platform: Microsoft Teams
Chaired by Anna Jones
9am – 12pm

1. Welcome:

AJ welcomed those present to the meeting. The meeting had 10 committee members in attendance, therefore the meeting was quorate.

2. Present:

Anna Jones (Deputy Chair)	AJ	Cardiff University	Jonesa23@cf.ac.uk
Helen Francis-Wenger (Secretary)	HW	University of Plymouth	helen.wenger@plymouth.ac.uk
Jonathan Thomas (Membership Secretary)	JT	Swansea University	jonathan.w.thomas@swansea.ac.uk
Deborah Slade (Treasurer)	DS	Oxford Brookes University	daslade@brookes.ac.uk
Vicky MacArthur	VMc	Oxford Brookes University	vmacarthur@brookes.ac.uk
Pippa Clark	PC	Midwife/Neonates Advisor	Pippa.Clark@fhft.nhs.uk
Colette Henderson	CH	University of Dundee	c.m.j.henderson@dundee.ac.uk
Diane Reid	DR	Manchester University NHS Trust	Diane.reid4@nhs.net
Melanie Clarkson	MC	Sheffield Hallam University	m.clarkson@shu.ac.uk
Katrina Maclaine	KMc	Advisor	katmaclaine@gmail.com
Apologies:			
Kathy Haigh (Chair)	KH	University of Cumbria	Kathryn.haigh@cumbria.ac.uk
Helen Rushforth	HR	Southampton University	her@soton.ac.uk
Louise Beesley	LB	Birmingham University	L.D.Beesley@bham.ac.uk
Angela Banks	AB	Sheffield Hallam university	A.C.Banks@shu.ac.uk
Sue Faulds	SF	University of York	sue.faulds@york.ac.uk
Hilary Walsgrove (Co-opted member)	HWa	Health Education England projects oversight	Hw4acpdevelopment@btinternet.com
Victoria Duffy	VD	University of Sunderland	victoria.duffy@sunderland.ac.uk
John Cathcart	JC	Ulster University	j.cathcart@ulster.ac.uk
Stephen-Andrew Whyte	SW	GOSH / Dep. Director of Education	stephen.whyte@gosh.nhs.uk

3. Approval of minutes and action log of previous meeting

Minutes from the meeting on 16th June 2023 (pre-conference) were reviewed and approved. Minor amendments made and shared on the AAPE UK website. The AGM minutes are recorded and available online as a true record.

4. Action log

Action log reviewed for outstanding tasks across committee. Discussed:

230127-9 – scholarship monies – draft doc presented by AJ and shared with committee. DS will combine with current wording, amalgamate and amend. Premise is that AAPE UK is to be publicised by those seeking funding and there must be return to AAPE UK after the event. To bring to Sept committee meeting.

230512-6 – AI discussion. Many HEI's are taking a different approaches demonstrating uncertainty. Clinical practice is finding some really useful and innovative uses for AI but main concern in academia is regarding plagiarism. VMc used ChatGPT to reword the question bank for the EPAO. VMc presented findings: The EPA was not designed to test critical thinking, reflexivity or academic writing at level 7. This therefore makes the question bank difficult to establish as it is short, with only a few minutes for each question. Guidance to students is to include definitions of advanced practice generalised terms such as autonomy, complex decision making, prescribing etc held within case studies.

Overall, open book exam needs guidance to be given to students such as ensuring they do actually refer back to their case studies, so the Independent Assessor (IA) can see where they have drawn their answer from.

ChatGPT was used to review the question bank and accepted in many questions.

The questions were shared prior to the meeting and discussed – a few edits to be made.

AI seemed to be effective and time efficient. It can be used many times, with each attempt generating a slightly different outcome, so it can be used until the outcome is suitable and satisfactory.

This then allowed time to be spent on the more difficult, EPA specific questions that could not be generalised by ChatGPT.

AI plan – a subgroup to be formed in Sept meeting but VMc, JT keen to be involved. Suggested sub-group set up in Sept meeting when full committee present.

AI discussion – the positives of AI were discussed and consideration given to when it can be promoted as a good tool to support academic writing and not seen as a pure tool for plagiarism. It was discussed that the output from ChatGPT is quite formulaic and is actually easy to spot its structure within academic writing. Also noted that ChatGPT is not able to produce clinical writing or answer clinical questions.

230512-6 (v) – Question raised about the robustness of the submission checklist for the Supported ePortfolio route from NHSE. The Centre of Advancing Practice have provided a submission checklist which DR raised a concern as to whether it is robust enough to demonstrate level 7 equivalence. MC – raised that there is plenty of guidance to support applicants to achieve equivalence, but possible too much making it difficult to see how to write the clinical case studies, reflective pieces and critical narrative.

Concerns raised that there appears to be a massive variation between HEI's with it appearing that many applicants are being sent to other HEI's of applications not accepted initially.

It was considered if there is a forum / support group for educational supervisors from different HEI's to get together and discuss concerns etc. Currently not one in existence. KMc suggested meeting Elaine Jenkins to

have a collective review across HEI's to facilitate feedback to the Centre, to share good practice and experiences and the opportunity to debrief. HFW to take to Elaine/Kirsty Martin-McGill.

5. Matters arising from the minutes (AOB):

Huddersfield participatory research event. A report of this event has been shared with the committee and uploaded to the website. CH/AJ/JT/LB all attended with a view of aspiring advanced practitioners in research and based on the workbook developed and housed by AAPE UK. The event involved students and obtained their perspectives and experiences in course design which identified areas that had not previously been considered.

Donna McConnell – A sincere and significant 'thank you' was given to Donna McConnell for her work in the AAPE UK group representing Advanced Practice in Northern Ireland for so many years. Flowers and champagne sent as thanks.

Thanks also to Clair Graham for her commitment to AAPE UK as she moves on to a new role outside of education.

6. Chairs report

RCN Foundation call for interest open regarding LD MSc Advanced Practitioner scholarships. Email distributed with committee and JT shared with entire membership. Shared with committee 16th July and membership 18th July. Email from Sarah McGloin states:

"As part of the programme, we are planning to fund 5 MSc Advanced Practice (LD) Scholarships for RNLDS working in Social Care or across NHS and Social Care. We plan to have one scholarship per country with two on England due to the size. It will be a competitive process and individuals will apply to us for a grant and choose the University where they will study. I am aware that there has been a growth in the number of MSc AP for LD recently which is great news".

APTEM use – a recent email from previous committee member Rosie McCarthy from Liverpool John Moore university has been received with a request for those using APTEM to support apprentices to get in touch. KH has replied as used in Cumbria, HFW has replied as use it in Plymouth too. If anyone has experience of using APTEM, please do get in touch with Rosie at rosemary.McCarthy@merseycare.nhs.uk or r.mccarthy@ljmu.ac.uk. AJ has forwarded to VMc as this would be well served sharing with the EPAO.

7. Committee Membership, roles and responsibilities

Deferred until Sept committee meeting when full committee present including welcoming new member. However, announced that Angela Banks has taken over as election officer due to Donna McConnell retirement.

8. Goals and aims of AAPE UK

Deferred until Sept committee meeting.

9. Four Country and Midwifery Update

Scotland:

CH – Recent ICN congress in Montreal – good strong Scottish contingent present to represent the 2024 ICN AP/APN conference. Momentum for conference in Aberdeen is gathering. ICN website regularly updated with new info. A pre-conference workshop has been organised focussing on skills.

A letter from influential AP figures in Scotland are drafting a letter to the CNO/CMO/CPO in Scotland to have a coordinated approach and recognition of all voluntary work that is in place surrounding AP. Aim to formalise an Advanced Practice Academy and have a paid structure that supports the evolution of AP in Scotland.

The Network of post-doctoral AP education work continues – moving towards focus groups as the next stage.

The OSCE project, promoted at the conference has had a good multi-professional response from UK wide participants. Over 100 educators have replied so far and over 150 students. Please keep promoting involvement in this project.

Wales:

JT – Anna Jones has been appointed to NMC Advanced Practice Review for Wales starting in September. CNO had oversight of the appointment. AJ's key focus will be around the regulation and production of an options analysis of Advanced Practice. Congratulations Anna.

Enhanced, Advanced and Consultant (EAC) level framework was relaunched on the 1st June. Very exciting to see how this progresses. Chris Williams (lead for EAC Framework) contract has been extended by HEIW. Elements of frustrations around local/ national governance of groups, however. To monitor how the framework working group progresses.

WAPEN – Participatory Research project will be the next project for the team to undertake around Aspiring Advanced Practice.

Northern Ireland:

No report for July. New Committee member, John Cathcart (Ulster University) will be representing NI from September.

Midwifery:

PC – With HEE becoming NHSE there appears to be little progress or change with work occurring at ground level. Some work needed to clarify the true meaning of ACP midwifery. There was huge interest in the EOI stage but it has been a challenge to ascertain the level of progress.

The NMC work on regulation now does include midwifery; it did not in 2005 but it does in this current level of work.

England:

- i. NMC / Nuffield regulation feedback (HR). KMc applied for NMC chair of the regulation steering group but application not accepted. The regulation debate continues. NMC options appraisal will be the likely outcome. Good and robust discussion took place during the AAPE UK conference on 23.6.23 – see recorded sessions for details. And with AJ on the NMC Regulation working group, updates will follow.
- ii. EAG – Accreditation / re-accreditation (HR) – Deferred to Sept meeting
- iii. EAG – Credentials (KMc) – ongoing work, but no specific update. NHSE grateful for AAPE UK input on this ongoing piece of work/
- iv. EAG – HEE supported eportfolio (HR) - Deferred to Sept meeting

10. Membership

JT confirmed that we have 89 HEI’s registered as members. JT will now look at which HEI offer an AP MSC and ascertain those that are NOT members. JT will email these to invite to join.

11. Finance

Accounts from 12th May to 14th July 2023

A working plan needs to be ascertained about the specific arrangements form Hallam about payment of their sponsorship monies. AJ to chase.

HEE Funds	IN (original amounts)	OUT (running totals)	Balance:
Project Money			
Credentialing Implementation Funds (Project 1)	£20,000	£19,997.60	£2.40
General Support for HEE Centre for Advancing Practice (Project 2)	£20,000	£20,000	£0
	£40,000	£39,997.60	£2.40 (Transferred to AAPE UK account)
AAPE Funds	Total IN	Total OUT	Balance:
AAPE UK balance 12/5/23:			£8638.48
	£2.40 (Project 1)		£8640.88
Consultancy work (KMc)		£90.00	£8550.88
Google Account		£12.42	8538.46
Combine Studio		£450.00	8088.46
AOTV (conference)		£5550.00	2538.46
Sponsorship		£300	2238.46
Misc. (AJ)		£45	2193.46
AAPE UK Bank Account Balance			£2193.46

12. Conference and AGM

Good initial feedback about content and delivery. Conference committee closing the loop on outstanding task and thank you's etc. 814 delegates.

One contributor Chrissy Eade (consultant radiographer) received extremely positive feedback and all pleased that this was a truly multi-disciplinary event. The chat and feedback will be interrogated by the conference committee and themes extracted.

Next conference date – 21st June 2024.

Initial thoughts around topics are to ensure currency – focus on leadership, but with regulation again pivotal to keep the momentum.

An aim will also be to tie in themes with the ICN NP/ANP conference in Aberdeen in Sept 2024. – The conference committee will work on this. Although the ICN conference is about nursing, it has to be contextualised and reflect the current climate in Scotland as hosts – and that is an inter-disciplinary approach.

Thanks from AJ to CH, HFW, DR and CG, Hallam Medical (Charlotte and Alex) and Craig at Combine studios. All gave thanks to AJ for her leadership and navigation to this event.

VMc feedback that the conference was great and lots of participation in the chat. Suggested a member of the committee be nominated to monitor and manage the chat for allocated sessions next year, and also to be aware that those in the Green Room cannot see much of the conference so, allowing the committee to see at least some of the conference.

13. EPAO

The sub-group within the EPAO for Independent Assessors (IA) is becoming stronger to support the work of the EPAO and be a supportive group.

VMc detailed use of ChatGPT as covered in these minutes under the review of the action log ([230512-6](#))

14. Advanced Practice Week

Deferred until Sept committee meeting.

15. Website & Social Media

2022 conference videos are now on AAPE UK webpage

2023 conference videos are now on YouTube. Discussion surrounding where to house these on the Webpage to ensure that all have access to them and not only members. Decision made that a sub-group needs to attempt to re-refresh and re-organise the webpage as it is currently challenging to navigate. HFW meeting Craig from Combine Studies on 2.8.23 to begin this piece of work.

All committee asked to review the webpage and identify any changes that would make it more user-friendly i.e., a separate 'conference tab' etc.

Discussion had regarding a core 'socials' team to facilitate using other social media platforms above and beyond just Twitter. Volunteers requested.

Twitter account has 4116 members.

16. International Networking and International Affiliative Membership

MC met with Melanie Rogers. Starting in November there will be multiplier events with a task and finish group on supportive research and sharing practice.

MC wants to check in regularly to make sure it meets the needs and objectives of AAPE UK. MC will Tweet out the date in November potentially coinciding with advanced practice week.

This has the potential to be a significant piece of work and ideas to link in with Wendy Preston (RCN) and the line of European collaboration surrounding AP in Nursing.

This is great opportunity for progress in AP and focused on the multi/inter- disciplinary approach.

AOB:

1. VMc – do AAPE UK put out potential responses to recent publications? KMc – we used to and this was a key, integral role of AAPE UK, providing expert references, opinion stances and positions statements to recent publications. AJ keen to keep this going. HFW will add to rolling agenda. This will need all of the committee to keep abreast of developments in their fields and share with all.
2. It was also discussed whether AAPE UK could have a regular opinion piece in the International Journal of AP (IJAP). CH to ascertain with other editors if this is possible.
3. MC thanks KMc for her work on the enhanced practice schema for AHP. Shared work between Nursing and AHOP's mean that it aligns to the workforce plan well.

17. Date of next meeting:

Forthcoming years committee meeting dates have been set:

MS Teams invites have been sent out for the following:

- 23rd June CONFERENCE – all day

New academic year dates sent out by HFW:

- 29th Sept 2023 9-1
- 24th Nov 2023 9-11 (A **face to face** meeting and gathering in Manchester)
- 26th Jan 2024 9-1
- 22nd March 2024 9-11
- 10th May 2024 9-1
- 12th July 2024 9-11

Pre-AGM and conference dates (June 2024) TBC.

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