

**The Association of Advanced Practice Educators (AAPE) UK
Minutes of the Committee Meeting held on Friday 12th May 2023**

Virtual platform: Microsoft Teams

Chaired by Anna Jones

9am – 1pm

1. Welcome:

AJ welcomed those present to the meeting. The meeting had 11 committee members in attendance, therefore the meeting was quorate.

2. Present:

Anna Jones (Deputy Chair)	AJ	Cardiff University	Jonesa23@cf.ac.uk .
Helen Francis-Wenger (Secretary)	HW	University of Plymouth	helen.wenger@plymouth.ac.uk
Jonathan Thomas (Membership Secretary)	JT	Swansea University	jonathan.w.thomas@swansea.ac.uk
Katrina Maclaine	KMc	Advisor	katmaclaine@gmail.com
Colette Henderson	CH	University of Dundee	c.m.j.henderson@dundee.ac.uk
Helen Rushforth	HR	Southampton University	her@soton.ac.uk
Diane Reid	DR	Manchester University NHS Trust	Diane.reid4@nhs.net
Donna McConnell	DMc	Ulster University	d.mcconnell@ulster.ac.uk
Angela Banks	AB	Sheffield Hallam university	A.C.Banks@shu.ac.uk
Louise Beesley	LB	Birmingham University	L.D.Beesley@bham.ac.uk
Melanie Clarkson	MC	Sheffield Hallam University	m.clarkson@shu.ac.uk
Sue Faulds	SF	University of York	sue.faulds@york.ac.uk
Apologies:			
Kathy Haigh (Chair)	KH	University of Cumbria	Kathryn.haigh@cumbria.ac.uk
Deborah Slade (Treasurer)	DS	Oxford Brookes University	daslade@brookes.ac.uk
Clair Graham	CG	NHS Scotland Academy	clair.graham@nhs.scot
Vicky Macarthur	VMc	Oxford Brookes University	vmacarthur@brookes.ac.uk
Pippa Clark	PC	Midwife/Neonates Advisor	Pippa.Clark@fhft.nhs.uk
Hilary Walsgrove (Co-opted member)	HWa	Health Education England projects oversight	Hw4acpdevelopment@btinternet.com

3. Approval of minutes and action log of previous meeting

Minutes from the meeting on 23rd March 2023 were reviewed and approved. Minor amendments made and shared on the AAPE UK website. Future dates discussed and HFW will send out via Teams.

4. Action log

Action log reviewed for outstanding tasks across committee. Updated as necessary.

5. Matters arising from the minutes (AOB)/actions points:

Awaiting updated MOU between Hallam Medical and AAPE UK. Will be distributed to committee for approval at next meeting (16th June 2023)

6. Chair's report:

AJ presented update:

Advanced Practice Physio Network (APPN) holding conference later in May and Kathy asked to present but unable. Di Reid is presenting and will add AAPE UK and Hallam to her slides. Discussed that we should invite APPN lead to next AAPE UK meeting. DR and AJ will meet to set up level of collaboration and need.

Revalidation discussions – Cumbria's experience has been completed. All written assessments have been removed in the light and concern of Artificial Intelligence having an effect on written work. So all assessments are now, viva's, professional conversations, QI projects etc.

Discussion around ChatGPT and AI – Consideration discussed around AI and how it can be used within assessments. But concerns that it is evolving at such a pace that it will continue to change. Discussed whether this may be an opportunity for us to use AI but concerns raised about how to regulate and would we be disadvantaging by removing the skill set of academic reading, writing and synthesis. Authenticity for assessments – our assessments should move away from the 'exam and essay' model. The NMC has always had unseen element requirement. Swansea have called it a pandemic and are meeting weekly to determine the best way to manage this in a timely fashion. Plymouth have had some academic offences already identified due to AI and the issue is being address university wide.

Concerns raised that students will lose the ability to write at MSc level, however, if ChatGPT is asked to focus on clinical concepts, it often falls down.

The committee then discussed whether we should have a 'teaching lead' post within the committee. Proposed that we should have a separate meeting to discuss the teaching element arm of work within AAPE UK. Based on the fact that the implication from changing assessments due to AI will have resource implications and will be huge, therefore AAPE UK could be a resource and the potential to lead emerging research. The opportunity of shared learning and shared resources is well suited to AAPE UK position.

Awaiting the professional bodies take on the upsurge of AI.

CJ - Discussed as to whether we consider presenting something at the International ICN NP/APN conference in Sept 24? HR interested to be involved in this.

ii) NMC / Nuffield trust regulation update:

Many stakeholder events for information gathering by Nuffield Trust attending by AJ, KH, CH, HR, KMc and others. Many debates about risk and lack of evidence about the risk of the role not being regulated but we

cannot assume there is no risk if we have no evidence. The anecdotal feedback is that a majority of people at these events are in favour of regulation and the lead

- **Nuffield report can be found [HERE](#).**
- **And NMC stance (Webpage) [HERE](#)**

The research and report were presented to NMC council on 17th May and will now inform further key lines of enquiry as we continue our review of the advanced practice landscape, including engaging with the public and people who use services, before presenting Council with options to consider later this year.

The report contains reference to the avoidance of a 2-teir system and should be tailored for all disciplines and not just nursing and midwifery.

Also pivotal is their inference and influence to approach this from a 4 country perspective as well as an MDT approach.

iii) NHSE EAG

108 programmes now accredited. A sharing good practice even took place as hosted by AAPE UK and was highly successful and based on this, will be repeated in future to assist those HEI's considering and going through the accreditation process.

iv) NHSE credentials

Credentials have their challenges. 3 webinars have been held so far (hosted by AAPE UK) chaired by Dr Sally Gosling, Subject matter specialist from NHSE WTD and Katrina Maclaine and Kathy Haigh, with reasonable numbers attending. Focus was on implementation and discussion surrounding this for HEI's.

An FAQ document is soon to come out as well as promotion of an iterative process of rolling it out and sharing good practice among HEI's.

Next credentials to come out are Cardio / Resp / children's. Childrens is sizeable.

Plan is for further sessions to share best practice and different ways of adopting a credential.

Next step – how do HEI's become endorsed to deliver a credential.

v) NHSE Supported ePortfolio route

Significant numbers have applied and as yet, not many have completed although this is increasing. HR raised a questions of do we need APPE UK representation on the NHSE project for this. HFW happy to provide a session for committee for those involved if wanted/needed.

Across HEI moderation process is in place with NHSE selecting completed portfolio for an external moderation process to provide assurance and robust quality assurance. HR will chase next EAG for the outcome of this thus far.

The checklist has raised some concerns as some feel it is too lean. DR to share to review to feedback to ePortfolio NHSE lead.

7. Committee membership, roles and responsibilities:

AJ – as a reminder of the new working relationship and MOU between AAPE UK and Hallam Medical, all have been asked to re-tweet messages from Hallam medical.

Elections to occur in June and results shared at the AGM on 23rd June.

Ramandeep Sandhu is unable to continue in the committee due to dual role and clinical commitments.

Clair Graham – is stepping down due to role in NES. Thank you Clair for all your work!

Donna McConnell – is retiring and stepping down. Many thanks Donna for all your work! DMc will continue to encourage AAPE UK membership from NI counterparts.

This leaves 5 places up for election.

AB nominated for election officer with DR as deputy.

Committee roles clarified:

Kathy Haigh	KH	Chair, Social media
Anna Jones	AJ	Deputy chair, conference sub-committee chair, WAPEN
Deborah Slade	DS	Treasurer
Helen Francis-Wenger	HW	Secretary, conference sub-committee
Jonathan Thomas	JT	Membership secretary, WAPEN
Colette Henderson	CH	Conference sub-committee, SAPEN
Helen Rushforth	HR	HEE EAG, NMC rep
Diane Reid	DR	Social Media, Election Officer, Conference sub-committee
Melanie Clarkson	MC	CoD work, International network, EPAO (See section 16)
Sue Faulds	SF	Social Media, Twitter lead with DR
Pippa Clark	PC	Midwifery lead
Vicky Macarthur	VMc	EPAO network lead. To become full committee member
Angela Banks	AB	Election Officer
Katrina Maclaine	KMc	External consultancy (HEE)
Louise Beesley	LB	NMC link, HEE accreditation
Hilary Walsgrove (Co-opted member)	HWa	EPAO

8. Goals and aims of AAPEUK

Consideration and discussion around AAPE UK focussing more on the background and original purpose of the group, that being a forum to discuss the education and academic focus for Advanced Practice.

Suggestions made around the longer alternate monthly meetings having a dedicated section on the agenda for academic discussion and maybe one face to face meeting a year. Potentially the November meeting.

Also, to keep into consideration the ICN NP/ANP conference in Aberdeen in Sept 2024. HFW to send out entire years dates for meetings via MS Teams so that they are in calendars early.

9. Four Countries update:

a) SCOTLAND – (CH & CG)

Lots of streams of work occurring at present.

AP biannual newsletter published in April

AP mental health network made up of pharmacists and nurses has now over 100 members and the focus is raising profile. CH is currently chair and seeking support. Plan from the committee to write a book for mental health AP.

AP doctoral support network in place. Currently supporting 10 students across Scotland and holding monthly meetings which is again, raising the profile of AP. Interesting as the US, from 2025, are increasing their entry level to AP roles to doctoral level education.

SAPEN – continues to raise the profile and working with HEI's and NHS boards to address areas of challenge. However, this is all voluntary and progression is challenging due to funding.

There is a national module to assess capacity for HEI's to embed into programmes.

LD/Autism – developed content for that but again, this has been a challenge to embed due to the voluntary status of SAPEN.

Update and refresh of the National AP toolkit due for soft launch in November '23.

Work continues with guiding principles for supervision and a national portfolio.

Remote and rural AP- NES working to provide a supervision hub. Wales and Australia involved to provide international perspective.

Because all of this work is voluntary NES have asked Scottish CNO for resources for SAPEN and a centre for advancing practice. CH designated to approach CNO with a cross disciplinary focus to aim for funding from all disciplines – draft letter being prepared.

Soon to launch and OSCE survey to educators and students to assess the need and current positions on this form of assessment.

b) WALES – (JT & AJ)

WAPEN – JT is chair.

The refresh and consultation of the Welsh AP framework is out and closing date for comments was 12.5.23. Plan to launch on 9th June depending on feedback from consultation. The outcome of this refresh will depend on what happens next in Wales.

A recent WAPEN/SAPEN even saw Melanie Rogers discussing research and it was suggested this should be uploaded to the APPE UK website.

c) **NORTHERN IRELAND – (DMc – AJ reported in DMc absence)**

DMc is retiring and standing down. We will need to establish NI contact and committee member. Queen’s University, Belfast is now a member of APPE UK

d) **ENGLAND** - See Chairs report

e) **MATERNITY – (PC)**

No new developments with midwifery since last meeting still waiting for the outcome of the expression of interest from HEIs, waiting for the overall national number of midwives applying for MSc funding for 2023, and waiting for the completed Professional career framework for midwifery.

It appears work has slowed due to all the changes with HEE and NHSE.

10. Membership:

Membership continues to increase. Approx 90 HEI’s are now members. Members list is being maintained by collating organisation names and not individuals.

Membership continues to grow. Discussion board is live – please all promote it at conference and in your spheres of influence.

Thanks were given to JT for all his hard work in managing and monitoring the membership especially as membership is now free.

11. Finance Report: DS as Treasurer provided the current financial situation in the table below.

12/5/2023			
HEE Funds	IN (original amounts)	OUT (running totals)	Balance:
Project Money			
Credentialing Implementation Funds (Project 1)	£20,000	£19,117.60	£882.40
General Support for HEE Centre for Advancing Practice (Project 2)	£20,000	£20,000	£0
	£40,000	£38,535	£1465
AAPE Funds	Total IN	Total OUT	Balance:
Current AAPE balance:	£15,500.41	£6861.93	£8638.48
AAPE Bank Account Accumulated Balance			£10,103.48

Student application for funding to attend and present at INHWE conference discussed and considered. Agreed for limit of £250 and advised to promote AAPE UK with logo’s on presentation. To close the loop it was discussed that we could upload the presentation to our webpage or recorded presentation to

demonstrate the return to APPE UK for providing funds. Consideration about the process and what would the penalty be if no return provided? See action plan 120127 – 9 about stipulation on funding applications.

Hallam Medical MOU in second draft and will be shared to the committee for approval. Now includes a 6 month exit clause.

12. Conference & AGM - planning for 23rd June 2023

At time of meeting – 422 delegates have enrolled. Weekly updates being provided by Dan at AOTV. 3 poster submissions so far, but more have voiced that they will submit. 22nd May is closing date. Posters will be narrated PowerPoints this year so instructions have been sent to all. Committee to promote.

Good prizes for winners:

1st place £150 and £100 book token

2nd place £100 and £40 book token

3rd place £50.

All get a Hallam Medical 'goody bag'.

Event Bright link - <http://aape.eventbrite.com>

Conference plan shared with committee.

There will be a pre-conference committee meeting the week before on the 16th June.

USE **#aapeuk23** hash tag for all tweets!

13. ACP Apprenticeship EPAO Update (VMc)

Update from KMc.

A new Independent Assessor subgroup has been established to support and share experiences on elements of assessment and sharing issues faced. Being led by Vicky Lack.

The EPA is due for a refresh currently and this led to discussion about NHSE accreditation if the assessment for the EPA is changed. VMc working to ensure this is managed to avoid full re-accreditation of NHSE accredited MSc's.

14. Advanced Practice Week

National NP week (US) 12th-18th Nov 2023.

HEE conference dates set for the week before (8th and 9th November 23)

RCN 17th October 2023

The AP week will become the focus after the AAPE UK June conference.

15. Website & Social Media –

DR leading this. Aiming for 4000 twitter followers by conference. 14 required.

Maybe consider updating and using Instagram and creating a social media sub-committee and link more closely with Hallam Medical.

Website is in need of a refresh and tidy up to make it simpler to navigate and find resources.
HFW happy to lead on this with LB, DR and AB. AJ to consider.

16. International Networking and International Affiliate Membership

MC has commenced a Task and Finish group working with Mel Rogers to form a wider European and international network.

LB has contacts in Dubai and LB and AB have Australia links.

17. Date of next meeting:

Forthcoming years committee meeting dates have been set:

MS Teams invites have been sent out for the following:

- 16th June 2023 (Pre-conference) 0900-1100
- 23rd June CONFERENCE – all day
- 14th July 2023 – 1000-1200 (amended from 12.5.23 meeting)

New academic year dates to be sent out by HFW once new committee members have been elected:

- 29th Sept 2023 9-1
- 24th Nov 2023 9-11
- 26th Jan 2024 9-1
- 22nd March 2024 9-11
- 10th May 2024 9-1
- 12th July 2024 9-11

Pre-AGM and conference dates TBC to align to ICN NP/ANP conference in Sept 2024.

18. AOB

KMc - has been working with RCN on enhanced, advanced and consultant levels of practice across all roles in nursing and not just clinically focused. Big focus and inference on the language used. The Royal College of Radiographers has produced an Educational and Career Framework for the radiography workforce that provides a good example of this career progression. See this link for the document -

<https://www.sor.org/getmedia/b2f6bf07-668f-4155-950a-b9d96c48eae1/12604-CoR-ECF-Interactive-v9a>

LB – has been approached by NHSE for a consultant level ePortfolio. However, feels this should be someone with Level 8 experience. Ideally someone who is Prof Doc / level 8 aware and LB has suggested the AAPE UK be involved.

END
