

The Association of Advanced Practice Educators (AAPE UK)

Minutes of the Committee Meeting held on Thursday 28th March 2019

Venue: **Coventry University**

3 - 5pm

1. Welcome

Katrina welcomed all to the meeting.

2. Present

Katrina Maclaik (Chair)	London South Bank University	maclaik@lsbu.ac.uk
Annabella Gloster (Deputy Chair)	University of Salford	a.s.gloster@salford.ac.uk
Claire Tubbritt	Coventry University	Claire.tubbritt@gmail.com
Anna Neary	University of Western England	Anna2.Neary@uwe.ac.uk
Donna McConnell	Ulster University	d.mcconnell@ulster.ac.uk
Jacky Price	University of Hertfordshire	j.2.price@herts.ac.uk
Deborah Slade	Oxford Brookes University	daslade@brookes.ac.uk
Chris Inman	Birmingham City University	Chris.inman@bcu.ac.uk
Sally Gosling	CSP policy Lead: Chair HCEL group	goslings@csp.org.uk

Apologies

Helen Orton (Secretary)	University of Liverpool	h.p.orton@liverpool.ac.uk
Kathy Haigh	University of Cumbria	Kathryn.haigh@cumbria.ac.uk
Ruth Pearce	University of Nottingham	Ruth.pearce@nottingham.ac.uk
Hilary Walsgrove	Bournemouth University	hwalsgrove@bournemouth.ac.uk
Anna Jones	Cardiff University	Jonesa23@cf.ac.uk
Evelyn McElhinney	Glasgow Caledonian University	Evelyn.Mcelhinney@gcu.ac.uk

3. Approval of minutes from previous meetings

Minutes from last committee meeting (January 2019)

- a. Minutes of the meeting held on 25th January were accepted as a true and accurate record.

4. Matters arising from the minutes/ actions points:

a. *Associate membership*

It was decided to propose at the AGM to amend the Constitution to remove clause 6.3.4 offering Associate AAPE UK membership status because this option:

- adds to the demands on the Treasurer to collect membership fee (£25)
- provides a way for university representatives to gain benefits of membership without paying the full £150 fee

There would still be opportunity for individuals to pay to attend the conference for £50

ACTION: KM to propose at AGM on 29th March 2019

b. *HEE Project*

It was decided that individuals would invoice separately for time / work done in respect of these projects **ACTION: KM to develop a form for claims**

5. Chair's report

KM reflected on the CoDH Advanced Clinical Practice Education Interface Conference 2019 held on March 18th. At the conference Academy Project Lead Richard Collier had outlined the structure and function of The Academy for Advanced and Consultant Practice, highlighting the aim for consistency in education standards across HEIs.

SG, the lead on writing the 'Standards for Education and Training' and 'Standards for Equivalence' and the operating framework, clarified issues regarding the development and testing of the various 'routes' following the first drafts of these frameworks. The 'Standards.' will be piloted to test and redefine content.

HEI standards include reference to area specific competencies. Currently a number of areas of work:

- Surgical – AG and RP involved
- Older People – HO and SG involved
- General Practice Nursing just starting –KM to attend
- Paediatrics just starting – JP involved
- Mental Health just starting – RP involved

KM referred to the roll out of the national Census (IPOS MORI) for four areas: HEE Regions, Organisations, Practitioners, and HEIs, which aims to ascertain a 'snapshot' of what is happening across the regions. Part of the Census will ascertain:

- how HEE regions have managed HEE ACP funding
- to what extent future workforce needs are being factored in

6. Country updates

Updates from Conference slides:

Scotland

- NHS Scotland Advanced Practice Toolkit updated in 2018 – <http://www.advancedpractice.scot.nhs.uk/>
- 3 Academies established
- Database
- West of Scotland Academy Research Group @wsaprg
- CPD Masterclasses delivered 4 times a year by West of Scotland Academy
- Roll out to rest planned
- Midway through 4 year funding of ANP
- Advanced CNS review due June 2019 using same methodology as ANP transforming roles work
- AHP Advanced Practice Transforming roles work ongoing
- GPN Transforming role paper released – which includes Lead GPN – some cross over in role with ANP possible

Northern Ireland

- DHSSPS published the Advanced Nursing Practice Framework in 2014
- This framework focuses only on advanced nursing practice and is built around the four pillars of practice
- Identifies the distinguishing characteristics between Advanced and Specialist Nursing practice and identifies advanced practice as a level beyond Specialist Practice
- Non-medical Prescribing (V300) is a prerequisite for entry onto this course
- **MSc Advanced Nursing Practice** has been developed from this Framework and delivered at Ulster University
- Commissioned course, students are full time Trainee ANPs and part time students at UU
- Band 7 in training and 8a upon successful completion
- Currently 4 pathways developed
- Emergency care
- Children's
- Primary care
- Adult medical/Older people
- First graduates due in September 2019

Wales

- Development of HEIW – Health Education and Innovation Wales, the only Special Health Authority within NHS Wales

- HEIW has a leading role in the education, training, development, and shaping of the healthcare workforce in Wales.
- Established on 1 October 2018, Health Education and Improvement Wales (HEIW) brings together three key organisations for health: the Wales Deanery; NHS Wales’s Workforce Education and Development Services (WEDS); and the Wales Centre for Pharmacy Professional Education (WCPPE).

<http://www.nwssp.wales.nhs.uk/weds>

- The Physicians Associate is a relatively new role to Wales.
- 32 Associate Physician places were agreed at Bangor and Swansea Universities for 2018, who have graduated. Increase in 10 Physicians Associate places to 30 in total this September in Swansea.
- Programme commissioning now overseen by HEIW.
- This year’s PA graduates not only achieved a 100 per cent pass rate in the National Test for Physician Associates but also said they were 100 per cent satisfied with the Swansea programme.

<https://heiw.nhs.wales/news/physician-associates-a-forward-looking-step-for-nhs-wales/>

Developing a health and social care workforce for the future –

- A new strategy to develop a workforce across health and social care that can meet the needs of the people of Wales over the next decade is to be developed.
- This first-ever workforce strategy is being developed by Health Education and Improvement Wales (HEIW) and Social Care Wales, supported by the Institute of Public Care at Oxford Brookes University.
- It follows the publication of “A Healthier Wales”, the Welsh Government’s long-term vision for health and social care.
- The ambition is for the health and social care systems to work together so that people using them won’t notice when services are provided by different organisations. A seamless system of health and social care will need a workforce that provides the best care, irrespective of who they are employed by and where they are based.
- Unclear what the implications will be for Advanced Practice as yet.

England

HEE Multi-professional Framework for Advanced Clinical Practice in England (2017)
IMPLEMENTATION

- ACP Toolkit launched Nov 2018
- Increase number of ACP trainees – regional approach
- Survey of & summit for HEIs by Council of Deans for Health
- Fast-track / buddying scheme (NHS Improvement)
- ACP e-portfolio tender and now to develop / pilot
- ESR coding project to support workforce planning

- Work with Royal Colleges to develop Credentialing – reinforced by “The Long Term Plan” (Jan 2019). AREA SPECIFIC CONTENT:

Recent:

- Surgical ACP curriculum
- Older people ACP curriculum

Just started:

- RCP Acute Medicine
- General Practice Nursing ACP standards
- Paediatrics with RCPCH
- Mental Health

19/20 activities:

- Newsletter
- Consultant framework development
- Evaluation – Literature review & ACP Academy/Framework impact
- Census
 - HEE regions
 - Organisations
 - Practitioners
 - Universities
- Improved Patient/Carer communication strategy
- Employer engagement including private providers of NHS services
- National procurement for ACP Apprenticeship
- Conference Thurs 14th November 2019

HEE/AAPE Project 1: Embedding and review of the Multi-professional Framework for ACP in England

- AAPE representation in all key groups
- Supporting maximising of the opportunity of the “Academy of Advancing Practice”
- Directory
- Course Accreditation
- Equivalence route
- Credentialing

HEE/AAPE Project 2: Development and provision of Masterclasses for Advanced Clinical Practice Educators. Sessions to include:

- Personalisation
- Patient-centred care
- Population health
- Mental health / Physical health integration
- Developing future educators
- Building supervisory education and assessment capability
- Connecting research with NIHR and Clinical Academic Careers

- Connectivity with Leadership Academy
- NHS Digital Academy resources and aims
- Developing specific pathways within ACP educational programmes
(HW and JP leading on this work)

7. Membership

- 49 paid up members
- 10 potential members
- no international affiliate members
- Confirmed will remove existing members who do not renew from email group for update information circulars

Committee membership revisions to constitution to be proposed at AGM:

- Remove associate membership from Constitution
- Should be changed from 2 years to 3 years before re-election
- Only one third of the Committee should stand for re-election at any one time
- The Chair and Co-Chair should not stand for re-election at same time

8. Finance report

Finances remain healthy - £8291.22 on 9th March 2019.

- Hallam Medical Contribution due in June
- Conference costs are main anticipated expense at present.
- Noted ICN APN/NP Biannual Conference in 2020 in Nova Scotia, Canada so will need to support AAPE representation to attend.

9. Annual conference

CT from Coventry University organising with support from AG.

- Venue – ‘cabaret style’ layout, and catering organised - CT
- Stands - Coventry University and Hallam. There will be no reps.
- All posters will be in the main room. There will be a first prize only of a £50 Amazon voucher.
- Camera available to film speakers (only ‘backs’ of delegates heads will be visible to minimise recognition)
- IT support is organised, including use of 2 microphones - CT
- Desk available for registration
- Car parking free in ‘Techno Park’ only

Responsibilities:

- Registration – HW and KH
- JP to take photos and compile conference report
- Social media – AG agreed to tweet
- Microphones – JP and DS
- AGM minute taking - DS

Proposal for 2020 conference to be hosted by University of Belfast on Friday 20th March:

- Discussed committee staying for 2 nights
- Established title for conference ‘Valuing the diversity of advanced Practice’
 - Propose nursing and AHP speakers present together
 - Plan a ‘live debate’

10. Website and social media

AG will tweet on the day of the conference

KM has been updating news on the website to keep strong social media presence following surge in followers during Advanced Practice week

11. Committee membership

- KM to ‘step down’ as chair at AGM in March 2020 – voting for new chair to be undertaken at the July meeting – it is anticipated that whoever is nominated to take over will share the workload and shadow Katrina for 6 months to a year. This would facilitate elements of continuity, but hopefully more work can be shared across the committee.
- 9 current committee members are up for election and there are also 2 vacant spaces to make up total to 16 permitted in the constitutionn
 - Biographies have been collated
 - Voting slips to consist of two A4 sheets including biographies
 - Voting slips to be completed in the morning and counted at lunchtime
- Will continue with 3 of the committee to act as ‘Advisers’ as this role is unlimited compared to limit of 3 for Co-opted members, e.g. Pippa Clark (MW/Neonates), Rob Harvey (Pharmacist), Sally Gosling (AHP links)

Actions: Post AGM amend biographies online; KM to amend Constitution with new wording. Amend Co-opted to Advisers.

12. ACP Apprenticeships

Apprenticeship national procurement taking place – some concern regarding area specific aspect and specialist role focus

It was highlighted that some Trusts want money back from the Levy where WBL modules are being facilitated in practice

13. Action plan update 2018-2019

HEE Project Update:

- Two Project proposals (£20, 000 each) were submitted agreed and invoices awaiting payment
- Hallam support proposals for AAPE involvement
- JP and HW facilitating - ?Office 365 to access information, initiative logs to keep up-to-date and track progress
- 'Train the Trainer' - suggestions:
 - Interview educational experts who would be happy to share advice - facilitate a 'Q & A' session and film it
 - Key method to bring in people leading on relevant areas of work - host an event and film it

14. Any other business

CI - mentioned that Practitioner and Education meetings had taken place in the West Midlands, with a plan to roll out to other areas

SG – outlined the proposal for a level 8 Consultant Practitioner (distinct apprenticeship) programme at Nottingham University

15. Dates of the next meetings

- Friday 12th July 2019 – London South Bank University
- 1st November 2019 – Location LSBU