**The Association of Advanced Practice Educators (AAPE UK)**

**Annual General Meeting (AGM)**

**Friday 6th March 2015**

**Venue: Bournemouth University**

**Lansdowne Campus**

**"Governance, Regulation and Standardising Education for Advanced Practice across the UK and beyond"**

**Minutes**

**Present**

**Committee members:**

|  |  |
| --- | --- |
| **Name** | **Organisation** |
| Ruth Pearce (Chair)  | University of Worcester |
| Annabella Gloster  | University of Salford |
| Daniel Apau  | City University, London |
| Hilary Walsgrove (Treasurer) | Bournemouth University |
| Anna Jones (Secretary) Annie Robinson  | Cardiff University Teeside University |
| Kathy Haigh  | University of Cumbria |

 Chris Inman Birmingham City University

 Mark Edwards Swansea University

**Apologies**

|  |  |
| --- | --- |
| Katrina Maclaine | London South Bank University |
| Anna Neary  | University of West of England |
| Julia Maz Donna McConnell  | University of LeedsUlster University |

1. **Welcome & introductions**

Ruth welcomed all APPE UK members to the meeting.

**Apologies**

Apologies from the committee were duly noted.

1. **Minutes of previous meeting**

The minutes were agreed as an accurate record of the meeting.

1. **Matters arising from last meeting**
* Networking and building of committee infrastructure has been the key task for the committee over the past year.
* Pan American (Philadelphia conference) and global perspective of the Future of Nursing. Similar issues found, with discussion around standardising curriculum but respecting of cultures.
* Increasing access to primary care, removing barriers to practising and funding, leading to assessment of impact of advanced practice.
1. **Chair’s report**

**Key points:**

1. Name change to Association of Advanced Practitioner Educators UK (AAPE UK). This encompasses the wider body of professional backgrounds involved in advanced practice, by removing the word ‘nurse’ from the title.
2. Hallam Medical sponsorship

This will enable AAPE UK to develop infrastructure and support changes. Hallam Medical are working with the NMC on piloting revalidation and therefore are an appropriate company to work with.

1. Website development

Website almost ready for launch. Content requires updating prior to launch, and members will be emailed once launched. The site will be updated with reference to all professions

1. Fees – to remain at £150 per institution and £25 per individual membership. Conference can be attended by 5 members of an institution for no additional charge.
2. Book – please see flyer disseminated on the conference day. Editors – Douglas Allen and Dave Barton. On sale August 2015.

**5. Finance Report**

The following were reported *(please note the figures in brackets represent the figures for the same time last year)*

|  |  |  |
| --- | --- | --- |
| **Opening balance 29.03.2013** | £1404.88 |  |
| **Income (2013-2014)** | £3750 |  (£3100) |
| **Subtotal** | £5154.42 | (£5509.06) |
| **Committee Travel** | £2443.92  |  (£2188.12) |
| **Catering Committee Meetings**  | £145.39  |  (£82.30) |
| **2013 Conference and AGM**  | £1104.06  |  (£1725.22) |
| **Business Cards**  | £62.34 |  |
| **Subtotal**  | £3755.71  |  (£4194.64) |

|  |  |  |
| --- | --- | --- |
| **Current balance as of 5th March 2014**  | £1961.88  |  (£1404.42) |
| **Projected expenditure** |  |  |
| **Current balance**  | £1961.88 |  |
| **Projected expenditure until May 2014**  | £1300 |  |
| **Projected balance**  | £661 |  |
| **Projected income** | £3750 |  |
| **Balance**  | £4411  |  (£2119) |

**Miscellaneous:**

1. HEI’s in the association +1 new member
2. **Proposal of committee roles and membership**

**Names**

**Re-election:**

Annabella Gloster - University of Salford

Daniel Apau - City University London

Katrina Maclaine - London South Bank University

Anna Jones – Cardiff University (Secretary)

Kathy Haigh – University of Cumbria

Hilary Walsgrove - University of Bournemouth (Treasurer)

Chris Inman - Birmingham City University

**Election:**

Linda East - The University of Nottingham

Lucy Tomlins -University of Bolton

All members were elected/ re-elected to the committee.

1. **Any other competent business**

On-line journal was suggested, encouraging students to submit written work e.g. service improvement projects. For further discussion.

To share delegate list – if you do not wish to share your details, please inform Hilary

Slides from today to be circulated, apart from Chris Inman’s presentation.

**Date and time of next Annual General Meeting**

Date and time of next AGM TBC

? March 2016

**Following Committee meeting dates:**

Friday 15th May 2015 City University, London

11.30-16.00 in Room MG23