**AAPE UK ACTION PLAN 2017-18 Version 1. 25.5.17**

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| **Item** | **Activity** | **Actions** | **Lead** | **Timescale** |
| 17.1 | Widening AAPE UK’s involvement across four countries of UK with associated organisations where our influence might be beneficial | * Attendance HEE Advanced Clinical Practice Steering Group
* Attendance HEE Advanced Clinical Practice Local Office working group
* Participate in Queens Nursing Institute development of General Practice Nursing standards
* Link to Scottish advanced practice developments
* Link to Welsh advanced practice developments
* Link to Northern Ireland advanced practice developments
* Promote AAPE UK at Council of Deans Advanced Practice meeting 12th June 2017, London
* Promote AAPE UK at NET (Networking for Education in Healthcare) conference 5th and 6th September 2017
* Promote AAPE UK at HEE ACP conference Thurs 16th Nov 2017
 | **Ruth Pearce** **Katrina Maclaine****Anna Neary/****Ruth Pearce** **Evelyn McElhinney****Anna Jones / Mark Edwards****Donna McConnell****Katrina Maclaine** **Helen Orton****Ruth Pearce/ Katrina Maclaine**  | Into 2018 Into 2018During 2017Ongoing OngoingOngoingJune 2017September 2017November 2017 |
| 17.2 | Promote International Affiliate membership | * To existing international education contacts
* Through ICN INP/APN network
* Request workshop / meeting at ICN INP/APN conference, Rotterdam, The Netherlands, 27 - 29 August 2018
* Submit abstracts and posters to ICN INP/APN conference
 | **Committee****Annabella Gloster****Katrina Maclaine** | By September 2017By September 2017Deadline to be confirmed |
| 17.3 | Facilitate cross-course dialogue and sharing of best and innovative practice with members  | * Publish paper following successful RCN Education Conference presentation (2017)
* Develop survey related to use of OSCEs
 | **Chris Inman** **Annabella Gloster****Chris Inman** | By end of 2017By end of 2017 |
| 17.4 | To maintain and enhance AAPE UK website that is fit for purpose | * Modify title to include “healthcare” to distinguish from other types of advanced practice
* Update membership and committee lists
* Investigate adding Blog facility, Tweet link and Facebook link to website
* Add four country updates and other activities/opinions
* Report on Chicago visit
 | **Katrina Maclaine/Evelyn McElhinney****Annabella Gloster** **Lucy Tomlins/Evelyn McElhinney/Clare Tubbritt** **Committee****Claire Tubbritt**  | By end of July 2017By end of June 2017By end of July 2017Ongoing By end of June 2017 |
| 17.5 | Revise Constitution to include International Affiliate membership following AGM approval.  | * Amend constitution and publish on website
 | **Katrina Maclaine/****Annabella Gloster**  | By end of June 2017 |
| 17.6 | Promote AAPE UK to Allied Health Professionals to increase representation in membership and wider engagement  | * Invite Rob Harvey, Lecturer Practitioner Advanced Pharmacist, Bournemouth University to be co-opted to the committee
* Survey AHP’s within UK
* Investigate developing Advanced Midwife links
 | **Katrina Maclaine** **Helen Orton** **Hilary Walsgrove** | To confirm if can do this by November 2017During 2017By July 2017 |
| 17.7 | Enhance social media presence  | * Tweet regularly from or linking to @AAPE and use AAPE Facebook page
 | **Committee** | Ongoing  |
| 17.8  | To maintain relationship with sponsors | * Contact Hallam Medical to discuss renewal of Memorandum of Understanding
 | **Katrina Maclaine**  | Before November 2017 |
| 17.9  | Deliver successful annual conference  | * Next conference booked for Friday 2nd March 2018 in Glasgow, Scotland
* Finalise conference title and send save the date to networks and Council of Deans
* Purchase conference merchandise (table cloth, pens)
 | **Host: Evelyn McElhinney****Evelyn McElhinney/****Annabella Gloster** **Annabella Gloster** | Completed By end of June 2017By end of 2017 |
| 17.10 | Participate in Advanced Clinical Practitioner Higher Apprenticeship Trailblazer activity  | * Membership of Skills for Health Trailblazer meetings to develop standard, process and end point assessment
* Participate in discussions and respond to consultation
 | **Katrina Maclaine****Ruth Pearce /Annabella Gloster**  | During 2017 – January 2018 |
| 17.11 | Join Advanced Practice week with USA [13th – 17th November 2017] | * Develop information booklet
* Promote to membership and other organisations, publicise events, use social media to link
 | **Annabella Gloster (Lead)****Annabella Gloster & Committee** | By end of July 2017Up to November 2017 |
| 17.12  | Develop AAPE UK advanced practice education principles to inform national and local policy and education approval activities.   | * Draft principles
* Share with committee for comment
* Ask full membership for comment
* Amend and publish
 | **Katrina Maclaine**  | By end of 2017 |
| 17.13 | Increase engagement with AAPE UK wider membership  | * Set up wider membership email
* Use wider membership email to disseminate information
 | **Katrina Maclaine****Committee**  | By July 2017Ongoing  |