**AAPE UK ACTION PLAN 2017-18 Version 1. 25.5.17**

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| **Item** | **Activity** | **Actions** | **Lead** | **Timescale** |
| 17.1 | Widening AAPE UK’s involvement across four countries of UK with associated organisations where our influence might be beneficial | * Attendance HEE Advanced Clinical Practice Steering Group * Attendance HEE Advanced Clinical Practice Local Office working group * Participate in Queens Nursing Institute development of General Practice Nursing standards * Link to Scottish advanced practice developments * Link to Welsh advanced practice developments * Link to Northern Ireland advanced practice developments * Promote AAPE UK at Council of Deans Advanced Practice meeting 12th June 2017, London * Promote AAPE UK at NET (Networking for Education in Healthcare) conference 5th and 6th September 2017 * Promote AAPE UK at HEE ACP conference Thurs 16th Nov 2017 | **Ruth Pearce**  **Katrina Maclaine**  **Anna Neary/**  **Ruth Pearce**    **Evelyn McElhinney**  **Anna Jones / Mark Edwards**  **Donna McConnell**  **Katrina Maclaine**  **Helen Orton**  **Ruth Pearce/ Katrina Maclaine** | Into 2018  Into 2018  During 2017  Ongoing  Ongoing  Ongoing  June 2017  September 2017  November 2017 |
| 17.2 | Promote International Affiliate membership | * To existing international education contacts * Through ICN INP/APN network * Request workshop / meeting at ICN INP/APN conference, Rotterdam, The Netherlands, 27 - 29 August 2018 * Submit abstracts and posters to ICN INP/APN conference | **Committee**  **Annabella Gloster**  **Katrina Maclaine** | By September 2017  By September 2017  Deadline to be confirmed |
| 17.3 | Facilitate cross-course dialogue and sharing of best and innovative practice with members | * Publish paper following successful RCN Education Conference presentation (2017) * Develop survey related to use of OSCEs | **Chris Inman**  **Annabella Gloster**  **Chris Inman** | By end of 2017  By end of 2017 |
| 17.4 | To maintain and enhance AAPE UK website that is fit for purpose | * Modify title to include “healthcare” to distinguish from other types of advanced practice * Update membership and committee lists * Investigate adding Blog facility, Tweet link and Facebook link to website * Add four country updates and other activities/opinions * Report on Chicago visit | **Katrina Maclaine/Evelyn McElhinney**  **Annabella Gloster**  **Lucy Tomlins/Evelyn McElhinney/Clare Tubbritt**  **Committee**  **Claire Tubbritt** | By end of July 2017  By end of June 2017  By end of July 2017  Ongoing  By end of June 2017 |
| 17.5 | Revise Constitution to include International Affiliate membership following AGM approval. | * Amend constitution and publish on website | **Katrina Maclaine/**  **Annabella Gloster** | By end of June 2017 |
| 17.6 | Promote AAPE UK to Allied Health Professionals to increase representation in membership and wider engagement | * Invite Rob Harvey, Lecturer Practitioner Advanced Pharmacist, Bournemouth University to be co-opted to the committee * Survey AHP’s within UK * Investigate developing Advanced Midwife links | **Katrina Maclaine**  **Helen Orton**  **Hilary Walsgrove** | To confirm if can do this by November 2017  During 2017  By July 2017 |
| 17.7 | Enhance social media presence | * Tweet regularly from or linking to @AAPE and use AAPE Facebook page | **Committee** | Ongoing |
| 17.8 | To maintain relationship with sponsors | * Contact Hallam Medical to discuss renewal of Memorandum of Understanding | **Katrina Maclaine** | Before November 2017 |
| 17.9 | Deliver successful annual conference | * Next conference booked for Friday 2nd March 2018 in Glasgow, Scotland * Finalise conference title and send save the date to networks and Council of Deans * Purchase conference merchandise (table cloth, pens) | **Host: Evelyn McElhinney**  **Evelyn McElhinney/**  **Annabella Gloster**  **Annabella Gloster** | Completed  By end of June 2017  By end of 2017 |
| 17.10 | Participate in Advanced Clinical Practitioner Higher Apprenticeship Trailblazer activity | * Membership of Skills for Health Trailblazer meetings to develop standard, process and end point assessment * Participate in discussions and respond to consultation | **Katrina Maclaine**  **Ruth Pearce /Annabella Gloster** | During 2017 – January 2018 |
| 17.11 | Join Advanced Practice week with USA [13th – 17th November 2017] | * Develop information booklet * Promote to membership and other organisations, publicise events, use social media to link | **Annabella Gloster (Lead)**  **Annabella Gloster & Committee** | By end of July 2017  Up to November 2017 |
| 17.12 | Develop AAPE UK advanced practice education principles to inform national and local policy and education approval activities. | * Draft principles * Share with committee for comment * Ask full membership for comment * Amend and publish | **Katrina Maclaine** | By end of 2017 |
| 17.13 | Increase engagement with AAPE UK wider membership | * Set up wider membership email * Use wider membership email to disseminate information | **Katrina Maclaine**  **Committee** | By July 2017  Ongoing |