

# AAPE UK ACTION PLAN 2017-18

Version 1. 25.5.17 Progress updated 27.2.18

Item	Activity	Actions	Lead	Timescale	Progress
17.1	Widening AAPE UK's involvement across four countries of UK with associated organisations where our influence might be beneficial	<ul style="list-style-type: none"> <li>• Attendance HEE Advanced Clinical Practice Steering Group</li> <li>• Attendance HEE Advanced Clinical Practice Local Office working group</li> <li>• Participate in Queens Nursing Institute development of General Practice Nursing standards</li> <li>• Link to Scottish advanced practice developments</li> <li>• Link to Welsh advanced practice developments</li> <li>• Link to Northern Ireland advanced practice developments</li> <li>• Promote AAPE UK at Council of Deans Advanced Practice meeting 12<sup>th</sup> June 2017, London</li> </ul>	<p><b>Ruth Pearce</b></p> <p><b>Katrina Maclaine</b></p> <p><b>Anna Neary/ Ruth Pearce</b></p> <p><b>Evelyn McElhinney</b></p> <p><b>Anna Jones / Mark Edwards</b></p> <p><b>Donna McConnell</b></p> <p><b>Katrina Maclaine</b></p>	<p>Into 2018</p> <p>Into 2018</p> <p>During 2017</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>June 2017</p>	<p><b>Working Group now disbanded – KM to cover for RP and contribute to Task &amp; Finish Group activity</b></p> <p><b>COMPLETED: Submitted AAPE UK response to consultation. No further meetings planned. Work published.</b></p> <p><b>COMPLETED: Gave presentation and information on joining AAPE UK</b></p>

		<ul style="list-style-type: none"> <li>Promote AAPE UK at NET (Networking for Education in Healthcare) conference 5<sup>th</sup> and 6<sup>th</sup> September 2017</li> <li>Promote AAPE UK at HEE ACP conference Thurs 16<sup>th</sup> Nov 2017</li> </ul>	<p><b>Helen Orton</b></p> <p><b>Ruth Pearce/ Katrina Maclaine</b></p>	<p>September 2017</p> <p>November 2017</p>	<p><b>and follow up Webinar on ACP Apprenticeship on 31<sup>st</sup> October 2017</b></p> <p><b>COMPLETED: Successful conference. Katrina led Education and Development workshop x 2 which generated some AAPE UK inquiries.</b></p>
17.2	Promote International Affiliate membership	<ul style="list-style-type: none"> <li>To existing international education contacts</li> <li>Develop Information sheet to disseminate on AAPE headed paper</li> <li>Through ICN INP/APN network and Policy Sub group specifically</li> </ul>	<p><b>Committee</b></p> <p><b>Hilary Walsgrove/ Helen Orton /Annabella Gloster</b></p> <p><b>Annabella Gloster (Practice Subgroup) &amp; Anna Neary (Health Policy Subgroup)</b></p>	<p>By September 2017</p> <p>By September 2017</p> <p>Ongoing</p>	<p><b>On-going</b></p> <p><b>Revised to Sept 2018 ready for ICN NP/APN conference</b></p>

		<ul style="list-style-type: none"> <li>Request workshop / meeting at ICN INP/APN conference, Rotterdam, The Netherlands, 27 - 29 August 2018</li> <li>Submit abstracts and posters to ICN INP/APN conference</li> </ul>	<b>Katrina Maclaine</b>  <b>Committee</b>	Deadline to be confirmed  Abstract deadline 29 <sup>th</sup> November 2017	<b>Abstract accepted request for AAPE UK workshop on final day of conference.</b>  <b>Abstracts accepted from Committee members. Planning delegation of 7 from Committee to attend.</b>
17.3	Facilitate cross-course dialogue and sharing of best and innovative practice with members	<ul style="list-style-type: none"> <li>Publish paper following successful RCN Education Conference presentation (2017)</li> <li>Develop survey related to use of OSCEs</li> </ul>	<b>Chris Inman &amp; Annabella Gloster</b>  <b>Chris Inman</b>	By end of 2017  By end of 2017, revised to end of 2018.	<b>In draft – identifying journal for submission</b>
17.4	To maintain and enhance AAPE UK website that is fit for purpose	<ul style="list-style-type: none"> <li>Modify title to include “healthcare” to distinguish from other types of advanced practice</li> <li>Update membership and committee lists</li> </ul>	<b>Katrina Maclaine/Evelyn McElhinney/Helen Orton</b> <b>Annabella Gloster /Helen Jones</b>	By end of July 2017  By end of June 2017	<b>COMPLETED 20<sup>th</sup> Nov 2017</b>  <b>List on website noted as accurate on 27<sup>th</sup> Feb 2018 and system</b>

		<ul style="list-style-type: none"> <li>• Investigate adding Blog facility, Tweet link and Facebook link to website</li> <li>• Add four country updates and other activities/opinions</li> <li>• Report on Chicago visit</li> </ul>	<p><b>Lucy Tomlins/Evelyn McElhinney/Clare Tubbritt</b></p> <p><b>Committee</b></p> <p><b>Claire Tubbritt</b></p>	<p>By end of July 2017</p> <p>Ongoing</p> <p>By end of June 2017</p>	<p><b>developed between Treasurer and Chair for updating.</b></p> <p><b>Tweet link and FB links in place. Blog option on hold.</b></p> <p><b>Anna Neary coordinated production of AAPEUK power point presentation, which is published and updated on AAPE UK website.</b></p> <p><b>COMPLETED: Posted on AAPE UK website along with 3 other international ACP student reflections, Nov 2017</b></p>
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17.5	Revise Constitution to include International Affiliate membership following AGM approval.	<ul style="list-style-type: none"> <li>Amend constitution and publish on website</li> </ul>	<b>Katrina Maclaine/ Annabella Gloster</b>	By end of June 2017	<b>COMPLETED</b>
17.6	Promote AAPE UK to Allied Health Professionals to increase representation in membership and wider engagement	<ul style="list-style-type: none"> <li>Invite Rob Harvey, Lecturer Practitioner Advanced Pharmacist, Bournemouth University to be co-opted to the committee</li> <li>Survey AHP's within UK following literature review</li> <li>Investigate developing Advanced Midwife links – invite to join November meeting</li> <li>Invite Sally Gosling, Chartered Society of Physiotherapy Practice Development – Assistant Director and Chair of Health Care Professions Education Leads (HCPEL) to be co-opted on the Committee</li> </ul>	<b>Katrina Maclaine</b>  <b>Helen Orton/ Deborah Slade</b>  <b>Hilary Walsgrove</b>  <b>Katrina Maclaine</b>	To confirm if can do this by November 2017  During 2017, revised by end of 2018  By July 2017  For November 2017 meeting	<b>COMPLETED: Attended January 2018 meeting. Agreed to Co-opt onto Committee.</b>  <b>COMPLETED: Pippa Clark (Neonatal NP/MW) attended January 2018 meeting. Agreed to Co-opt onto Committee.</b>  <b>COMPLETED: Attended 17<sup>th</sup> Nov meeting and Co-opted to committee. To have a reciprocal place on HCPEL committee.</b>

17.7	Enhance social media presence	<ul style="list-style-type: none"> <li>• Tweet regularly from or linking to @AAPEUK and use AAPE Facebook page</li> </ul>	<b>Evelyne McElhinney/ Committee</b>	Ongoing	<p><b>Significant increase in followers to Twitter during Advanced Practice week and associated discussions /retweets.</b></p> <p><b>Facebook used for posting conference information.</b></p>
17.8	To maintain relationship with sponsors	<ul style="list-style-type: none"> <li>• Contact Hallam Medical to discuss renewal of Memorandum of Understanding</li> <li>• Draft revised MoU</li> </ul>	<b>Katrina Maclaine</b>	Before November 2017	<b>July 2017 Confirmed intention to renew. Draft being finalised.</b>
17.9	Deliver successful annual conference	<ul style="list-style-type: none"> <li>• Next conference booked for Friday 2<sup>nd</sup> March 2018 in Glasgow, Scotland</li> <li>• Finalise conference title and send save the date to networks and Council of Deans</li> <li>• Purchase conference merchandise (table cloth, pens)</li> <li>• Plan March 2019 conference</li> </ul>	<p><b>Host: Evelyn McElhinney</b></p> <p><b>Evelyn McElhinney/ Annabella Gloster</b></p> <p><b>Annabella Gloster</b></p> <p><b>Annabella Gloster</b></p>	<p>Completed</p> <p>By end of June 2017</p> <p>By end of 2017</p> <p>By 29<sup>th</sup> June 2018</p>	<p><b>COMPLETED</b></p> <p><b>COMPLETED</b></p> <p><b>COMPLETED</b></p>

				Committee meeting	
17.10	Participate in Advanced Clinical Practitioner Higher Apprenticeship Trailblazer activity	<ul style="list-style-type: none"> <li>• Membership of Skills for Health Trailblazer meetings to develop standard, process and end point assessment</li> <li>• Participate in discussions and respond to consultation</li> <li>• Support AAPE UK membership to understand and effectively implement the ACP Higher Apprenticeship</li> </ul>	<p><b>Katrina Maclaine</b></p> <p><b>Ruth Pearce /Annabella Gloster</b></p> <p><b>Katrina Maclaine</b></p>	<p>During 2017 – January 2018</p> <p>August 2017</p> <p>Oct 2017 – end of 2018</p>	<p><b>ACP Standard agreed 14<sup>th</sup> Nov 2017. End Point Assessment to be submitted by end of November 2017. Working on revisions for submission 9<sup>th</sup> March 2018.</b></p> <p><b>COMPLETED</b></p> <p><b>Successful Webinar hosted by Council of Deans on ACP Apprenticeship (held on 31<sup>st</sup> Oct 2017) Sent update email Feb 2018.</b></p>
17.11	Join Advanced Practice week with USA [12 <sup>th</sup> – 18 <sup>th</sup> November 2017]	<ul style="list-style-type: none"> <li>• Develop information and resources</li> <li>• Produce list of UK events to publicise activities on the website</li> </ul>	<p><b>Annabella Gloster (Lead)</b></p> <p><b>Annabella Gloster &amp; Claire Turbitt &amp; Katrina Maclaine</b></p>	<p>By end of July 2017</p> <p>Up to November 2017</p>	<p><b>COMPLETED</b></p> <p><b>COMPLETED</b></p>

		<ul style="list-style-type: none"> <li>Promote to membership and other organisations, publicise events, use social media to link</li> <li>Develop blog/vlogs to release each day within advanced practice week</li> <li>Plan for 2018 Advanced Practice week – link with USA, Canada and ICN NP/APN groups</li> </ul>	<p><b>Committee</b></p> <p><b>Claire Turbitt</b></p> <p><b>Annabella Gloster</b></p>	<p>Up to November 2017</p> <p>Up to November 2017</p> <p>By November 2018</p>	<p><b>COMPLETED</b></p> <p><b>COMPLETED: 4 blogs published on website</b></p> <p><b>Confirmed dates 11<sup>th</sup> – 17<sup>th</sup> November 2018</b></p>
17.12	Develop AAPE UK advanced practice education principles to inform national and local policy and education approval activities.	<ul style="list-style-type: none"> <li>Draft principles</li> <li>Share with committee for comment</li> <li>Ask full membership for comment</li> <li>Amend and publish</li> </ul>	<b>Katrina Maclaine</b>	By end of 2017	<b>COMPLETED: Published on AAPE UK website and distributed via Membership email on 13<sup>th</sup> Nov 2017 to positive feedback.</b>
17.13	Increase engagement with AAPE UK wider membership	<ul style="list-style-type: none"> <li>Set up wider membership email</li> <li>Use wider membership email to disseminate information regularly</li> </ul>	<p><b>Katrina Maclaine</b></p> <p><b>Katrina Maclaine &amp; Committee</b></p>	<p>By July 2017</p> <p>Ongoing</p>	<p><b>COMPLETED</b></p> <p><b>Regular email communication</b></p>