

AAPE UK ACTION PLAN 2018-19

YEAR END Version 4. 28.03.19

Item	Activity	Actions	Lead	Timescale	Progress/ Key outputs
17.1	Widening AAPE UK's involvement across four countries of UK with associated organisations where our influence might be beneficial	<ul style="list-style-type: none"> • Participation in Health Education England (HEE) Advanced Clinical Practice Steering Group • Participation in HEE Advanced Clinical Practice Toolkit development including ACP Apprenticeship information • Participation in HEE Advanced Clinical Practice Operational Working Group and associated activities including Academy proposals • Link to Scottish advanced practice policy and Academy developments • Link to Welsh advanced practice developments • Link to Northern Ireland advanced practice developments 	<p>Ruth Pearce</p> <p>Katrina Maclaine & Ruth Pearce</p> <p>Katrina Maclaine</p> <p>Evelyn McElhinney</p> <p>Anna Jones</p> <p>Donna McConnell</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Toolkit launched Nov 2018. Further content to be added via Operational Group</p>

	<ul style="list-style-type: none"> • Promote and represent AAPE UK in HEE commissioned Council of Deans Advanced Clinical Practice Steering Group and associated activities • Participation in HEE Advanced Clinical Practice Consultant work • Develop Surgical Practitioner education curriculum for HEE/Royal College of Surgeons • Respond to the Royal College of Emergency Medicine query regarding ACP course curriculum versus their requirements • Participate in development of Advanced Practice Older people curriculum • ADDED Participate in development of General Practice Nursing Advanced Practice standards 	<p>Katrina Maclaine</p> <p>Chris Inman</p> <p>Annabella Gloster & Ruth Pearce</p> <p>Katrina Maclaine</p> <p>Helen Orton & Sally Gosling</p> <p>Katrina Maclaine</p>	<p>From July 2018</p> <p>Started Sept 2018 – ongoing</p> <p>End of 2018 – being finalised Spring 2019</p> <p>July 2018</p> <p>Spring 2019</p> <p>From March 2019</p>	<p>Final editing before official launch July 2019 with stakeholder event.</p> <p>Responded but no further communication _ CLOSED</p>
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17.2	Promote International Affiliate membership	<ul style="list-style-type: none"> • To existing international education contacts • Develop Information sheet to disseminate on AAPE headed paper • Through ICN INP/APN network and Policy Sub group specifically • Request workshop / meeting at ICN INP/APN conference, Rotterdam, The Netherlands, 27 - 29 August 2018 	<p>Committee</p> <p>Hilary Walsgrove/ Helen Orton /Annabella Gloster</p> <p>Annabella Gloster (Practice Subgroup) & Anna Neary (Health Policy Subgroup)</p> <p>Katrina Maclaine</p>	<p>Ongoing</p> <p>By September 2017</p> <p>Ongoing</p> <p>Abstract deadline 29th November 2017</p>	<p>Revised Sept 2018 ready for ICN NP/APN conference – COMPLETED</p> <p>Abstract accepted for AAPE UK workshop on</p>

		<ul style="list-style-type: none"> • Submit abstracts and posters to ICN INP/APN conference • Asked to review ICN draft paper “The Discipline of Advanced Practice Nursing – ICN Guidelines” including new CNS and NP definitions 	<p>Committee</p> <p>Katrina Maclaine with updated country position from Donna (NI), Evelyn (Scotland), Ruth (England) and Anna J (Wales)</p>	<p>Abstract deadline 29th November 2017</p> <p>Submitted 8th March 2019</p>	<p>final day of conference. Workshop successfully delivered – COMPLETED</p> <p>Abstracts accepted from Committee members. Delegation of 5 from Committee attended - COMPLETED.</p> <p>COMPLETED</p>
17.3	Facilitate cross-course dialogue and sharing of best and innovative practice with members	<ul style="list-style-type: none"> • Publish paper following successful RCN Education Conference presentation (2017) • Develop survey related to use of OSCEs 	<p>Chris Inman & Annabella Gloster</p> <p>Chris Inman</p>	<p>By end of 2017, extended to by end of 2019</p> <p>By end of 2017, revised to end of</p>	<p>In draft – identifying journal for submission</p>

				2018/2019, revised to end of 2019, revised to March 2020.	
17.4	To maintain and enhance AAPE UK website that is fit for purpose	<ul style="list-style-type: none"> Add four country updates on a quarterly basis 	Katrina/Donna/Anna J/Evelyn	October, January, April, July	
17.6	Promote AAPE UK to Allied Health Professionals to increase representation in membership and wider engagement	<ul style="list-style-type: none"> Survey AHP's within UK following literature review Promote AAPE UK to AHP postgraduate educators Health Care Professions Education Leads (HCPEL) and other opportunities Survey AAPE UK members for number and range of AHPs and Pharmacists undertaking ACP courses and trends 	Helen Orton Katrina Maclaine and committee Katrina Maclaine	During 2018/2019, revised to end of 2019 Ongoing Produce report for HEE, HCPEL, and use in AAPE UK presentations by end of August 2018	COMPLETED and disseminated
17.7	Enhance social media presence	<ul style="list-style-type: none"> Tweet regularly from or linking to @AAPEUK and use AAPE Facebook page 	Evelyne McElhinney/Committee	Ongoing	
17.8	To maintain relationship with	<ul style="list-style-type: none"> Liaise with Hallam Medical to keep them updated on AAPE UK activities 	Katrina Maclaine	Ongoing	

	sponsors (Hallam Medical)				
17.9	Deliver successful annual conference	<ul style="list-style-type: none"> Review evaluation of Glasgow conference Next conference University of Ulster, Northern Ireland on Friday 29th March 2019 - finalise conference title and send save the date to networks and Council of Deans 	Annabella Gloster Donna McConnell (Host) and Annabella Gloster	For Friday 30 th November Committee meeting For Friday 30 th November Committee meeting	COMPLETED. Used to inform next conference Revised venue to Coventry University
17.10	Participate in Advanced Clinical Practitioner Higher Apprenticeship implementation	<ul style="list-style-type: none"> Support AAPE UK membership in England to understand and effectively implement the ACP Higher Apprenticeship 	Ruth Pearce	Ongoing	
17.11	Join Advanced Practice week with USA [11 th – 17 th November 2018]	<ul style="list-style-type: none"> Develop information and resources Produce list of UK events to publicise activities on the website Promote to membership and other organisations, publicise events, use social media to link 	Annabella Gloster (Lead) Katrina Maclaine Committee Committee	By end of July 2018 Up to November 2018 Up to November 2018 Up to November 2018	COMPLETED COMPLETED COMPLETED COMPLETED

		<ul style="list-style-type: none"> Develop blog/vlogs to release within advanced practice week 			Used email and Twitter
17.12	Promote Advanced Practice week in November 2019	<ul style="list-style-type: none"> Update flyer with new picture etc Publicise week at all opportunities 	Annabella Gloster (Lead) Committee	By end of July 2019 Up to November 2019	
17.13	Review category of Associate Membership	<ul style="list-style-type: none"> Discuss pros and cons of continuing with Committee to achieve consensus Put decision forward as proposed amendment to the Constitution at AGM on 29th March 2019 	Committee Katrina Maclaine	By January meeting At 29 th March AGM	Agreed to propose to discontinue. COMPLETED Proposing amendment to Constitution at AGM 29th March 2019
17.14	HEE project work 1. Implementation of framework 2. Masterclasses	<ul style="list-style-type: none"> Submit quotations for each project Sign contracts and submit invoices 	Katrina Maclaine Katrina Maclaine	December 2018 March 2019 From March 2019	COMPLETED Awaiting payment

		<ul style="list-style-type: none"> Identify project leads and start planning for activities for 19/20, with quarterly reporting 	Hilary Walsgrove, Jacky Price		
17.15	Review duration of office for Committee members	<ul style="list-style-type: none"> Consider proposal to extend term of office from 2 to 3 years to increase stability of committee and proportion up for re-election at any one time 	Committee	Committee meeting 28 th March 2019 Take proposal to AGM 29 th March 2019 to consider amendment to the Constitution	